

# Old Stratford Parish Council

## MINUTES OF THE OLD STRATFORD ANNUAL PARISH COUNCIL MEETING

Held on 8th May 2007 at the Memorial Hall, 2 Deanshanger Road

### Present:

Cllrs Mr R Whittaker (in the chair), Mrs P Bowdidge, Mr B Clayton, Mr A Farrow, Mrs S Harris, Mr D MacDonald, Mr J Marchant, Mr P Plummer, Mr P Rezon & Mrs L Ward  
Also present was Cllrs Mrs L Mobaraki (SNC) and 2 members of the public

### 1. Election of Chairman

Proposed by Cllr MacDonald, seconded by Cllr Harris that Cllr Whittaker continues as Chairman  
Elected unopposed – Cllr Whittaker signed the Chairman's Declaration of Acceptance

### 2. Declaration of Acceptance (New Council)

Members of the new council signed their Declaration of Acceptance and completed Financial Declarations

### 3. Apologies for Absence

Cllr Mr B Curryer – Declarations signed this day prior to the meeting, resumes next meeting

### 4. Election of Vice Chairman

Cllr Farrow proposed seconded by Cllr Bowdidge that Cllr Harris continues as Vice Chair and elected unopposed

### 5. Members Declaration of Interest (for items on the Agenda)

None

### 6. Election of Working Groups and Representatives

**Finance:** Cllrs Curryer, Bowdidge, Whittaker and Harris

**General Purpose:** Cllrs Ward, Farrow, Marchant and Clayton

**Scrutiny:** Cllrs Clayton, Harris, Whittaker and Farrow

**Pocket Parks:** The clerk

**Transport Rep:** Cllr Plummer

**Parish Path Warden:** Cllr Farrow

**Whalley's Charity:** The clerk

**RESOLVED** That where appropriate and subject to agreed conditions, the clerk would continue to deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the Council

### 7. Adoption of Standing Orders, Financial Regulation for 2007/ 2008 & Revised Clerks Contract

**RESOLVED** That SO's as amended, Revised Code of Conduct, Finance and Risks Assessments previously adopted reviewed and amended be formally adopted for 2007 / 2008

The clerk produced a revised Clerks Contract for signature (along latest guidelines) which was signed and adopted by Council

\* Copies of SOs and Code of Conduct were distributed along with the Complaints Procedure and after discussion, it was agreed that members should also have a copy of the adopted Financial Regulations and Risk Assessment

## **8. To Sign and Approve Minutes of the Meeting dated 10<sup>th</sup> April 2007**

Were signed as a correct record

### **9. Matters Arising from the Minutes (for information only)**

#### **(a) NCC / Speed Indicator Devices (SIDS) Minute 4(a)**

Further action > Discussed at length to proceed without NCC support

\* It was also agreed to chase NCC for a date for the installation of the Puffin Crossing

#### **(b) Play Area improvements Minute 4(b)**

Deferred to new Council WP > action agreed

#### **(d) Passenham Minute 12(b)**

Deferred to Minute 10(b)

## **10. To Sign and Approve Minutes of the AOM dated 17<sup>th</sup> April 2007**

Were signed as a correct record

### **11. Matters Arising from the Minutes (for information only)**

#### **(a) Lighting defects Chapmans Drive after highway adoption. PC had yet to approval lighting**

\* NCC / Developer error?

**(b) Passenham Lane – site meeting with NCC/Atkins re remedy (Highway bridge adoption or closure, to accept repair of handrails, to review signage (weight limit + weak bridge) and enforcement (or road closure)**

\* Awaits outcome – discussed. Cllr Plummer advised on the possible 1920 Cart Road used mainly as a footway and agreed to research at NCC Archives

#### **(c) Allotments**

\* AOM supported proposal to supply under the Allotments Act. With more than double the amount of requests required. **RESOLVED** to pursue Blackhorse Field

**(d) Low Flying Aircraft complaint – minimum of 1000ft (320m) over built up areas. AFT rules are left to pilots (explained). Complaints by aircraft number**

**(e) 40 Towcester Road. WL&C Act 1981 (as amended), The CROW Act 2003/6 has meant that strict compliance is required by planners (for TPO trees) who have also advised on site disturbance (nesting birds) explained > SNC deals / Neighbours advised**

**(f) Policing Old Stratford - Dispersal Orders (said by some as ideal for dealing rear of the Community Hall) to be considered > Police to attend next meeting – deferred for advice**

## **12. Public Speaking Time**

*Meeting closed for this item*

## **13. District and County Councillor Reports**

**(a) Cllr Mobaraki (SNC) Elected unopposed and spoke on her role over the past year and apologised for missing the AOM and advised that SNC / OSPC needed to be vigilant over the ODPM intentions for Local Government. She thanked the clerk for his assistance and the PC for its support**

**(b) Cllr Walker (NCC) not present**

## **14. Planning**

### **(a) Applications Received**

**S/2007/0319/P** (Amended Plans) 2 storey extension to rear and single storey to side. 19 Oxfield Park Drive

\* Whilst the Parish Council note the reduction in size, there is still concern given comments by the adjacent householder and after inspecting the original approved plans, that some of the communal landscaping is being used affecting the turning head of No.21

**S/2007/0379/P** Single storey extension at rear. 8 Hall Close (Provisional response last meeting)

\* No observations endorsed – despite discussion over covenant (part of permission?)

**S/2007/0470/P** Single storey side extension and front porch. 39 Deanshanger Road

\* The Parish Council have no objection to the proposals as the precedence already exists in Deanshanger Road. There is concern however on the boundary treatment

### **(b) Permission Granted / Refused**

**Approved** – Development of 31 Deanshanger Road comprising 4 x 2 storey terraced houses

### **(c) Enforcement / Appeals**

#### **(d) Press Notices**

None

## **15. Correspondence (list at meeting)**

### **\* (a) Northamptonshire Healthcare NHS Trust**

Assistance requested to recruit members to the NHS Foundation Trust (local people having their say in shaping the future) > notice posted – discussed NFA

### **(b) Northants Police- Area Commander**

Providing Public Reassurance and Supporting the Democratic Process

\* Date of PC meetings notified. Letter circulated

### **\* (c) NCC / Northamptonshire Police**

Parish Council Conference Thurs 24<sup>th</sup> May @ Police HQ, Wooton Hall, Northampton 4.30–8.30pm

\* Cllr Curryer and Plummer attend

### **\* (d) OS Pre-School Playgroup**

Resurrected letter dated 19 April 2006 to Chairman about part of the Pocket Park (not previously minuted as Q's were asked about finance (Grant Application given – but nothing done)

\* Letter requesting cost plan as the area was part of the Pocket Park flora and fauna design and well used by smaller children after school and at weekends. Exclusive use for minority group discussed

### **(e) NCC Sustainable Transport**

New Bus Time-tables (March 2007) > File / circulated

### **(f) SNC Head of Corporate Support**

Clerks duties after election (Register of Interests and revised Code of Conduct) > Implemented

### **\* (g) NCC / Atkins Highways**

Invitation to Partnership Day Sat 30<sup>th</sup> June @ Brixworth Depot 11.00 – 15.00

\* Cllr Plummer

**(h) AH Contracts**

Dog Bin Contractor – notification of price review (< 4.75%) due to 14% increase in land fill taxes and proposed changes to legislation > Noted for file. Copy sent to Bloors for info

**\* (i) Department of Communities and Local Government**

The Local Authorities (Model Code of Conduct) Order 2007 (from 3<sup>rd</sup> May 2007) > for file

**\* (j) SNC Arts Development Officer**

Summer Activities for Children and Young People – SPLAT Activities in OS

\* Copy to School and Playgroup (some finance available?)

**\* (k) NCC Pocket Parks Officer**

Volunteers for Pocket Parks > registration to encourage (young people) > to register interest

**\* (l) Letter from Anonymous Resident**

Complaint to Police copied to PC and Hall Committee (did not attend AOM) - noted

**(m) BDO Stoy Hayward LLP**

External Auditors Local Briefing – Annual Returns > Noted for action (Internal Audit 24<sup>th</sup> May)

**\* (n) NCC / Atkins Highways**

Traffic Sign Renewal & Replacement A508 South. (A5 RAB > M1/ J15) Offer to discuss agreed

**16. Finance**

**(a) The Council to approve budgetary controls to date (Attached to the Agenda)**

\* **RESOLVED** to approve

**(b) To Approve Current State of (Excluding Commuted Sums and Nationwide a/c's)**

Treasurer's a/c:	£32.18
Business Call a/c:	£52,800.65 * see Note
Earmarked Reserves:	£30,658.83 (includes MH income)
<b>Available Capital =</b>	<b>£22,,174.00</b>

\* Note: Includes ½ Precept. Donation of £250 from Central Networks re failing to notify re major works and CosPC Donation towards use of equip.

**(c) Approved payment of outstanding accounts listed below**

001326	Clerks Stipend:	£450.00
001327	Petty Cash:	£52.78
001328	Cleaner:	£65.00 (MH / RG litter pick)
001329	AH Contracts:	£64.30 (POS Dog Bins > Bloor Homes invoiced)
001330	ACS Cleaning:	£10.00 (MH Windows)
001331	NJ Blackwell:	£379.29 (Mowing)
001332	Canon (UK):	£179.53 (Equipment Hire)
001333	NWBS:	£170.00 (Clerks Pension Plan)

\* Final Accounts for the Year Ending 31 March 2007 to be presented at the next meeting

**17. Street Lighting**

**(a)** PL8 Dickens Dr : PL1 Hall Cl : PL7 Deanshanger Rd (ooo) + Hazard o/s 7 Dickens Dr

**18. Highways**

**(a)** London Road / Towcester Road -> Central Networks called back to reseed and clear up sand especially that used to soak up diesel on the footway opposite the PO

- (b) Falcon Drive wearing course? (extension given > 31 March 2006)
- (c) Manorfields Road / Deanshanger Road (No 25) trees overhanging footway
- (d) Bardon Aggregates (38 – 40T) using Passenham Lane

**19. Councillor Questions and Items for Next Agenda**

- (a) QCS / Parish Plans for next agenda > Cllr Ward to introduce
- (b) Surgery Scheme – Communications > Next Agenda
- (c) PC Website - Cllr Clayton circulated info > Next Agenda

**20. Date of Next Meeting**

12<sup>th</sup> June 2007 commencing at 7.30pm  
(14<sup>th</sup> June Passenham Liaison Meeting NYC)

With no other business the meeting closed at 9.56 pm