

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 9th September 2008 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr B Clayton (in the chair), Mrs P Bowdidge, Mrs S Tomkinson, Mr A Pateman & Mr P Plummer; Also present were 2 members of the public

1. Apologies for Absence

Cllrs Mr R Whittaker, Mrs B Bucknell, Mrs S Harris (all holiday), Mr D MacDonald (work away) Dr L Ward (Unwell), Mrs L Mobaraki (SNC)(As advised) & Mr A Walker (NCC)(Kingsbrook SG meeting)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated 12th August 2008

Minutes of the meeting held 12th August 2008 were approved and signed as a correct record

4. Matters Arising from the Minutes (for information only)

(a) Parking Towcester Road Minute 4(a) & 14(a)

Still awaits meeting re policy on enforcement (with the puffin crossing to be installed by November (enforcement and residents meeting – NCC deferred)

* Clerk to arrange meeting 7pm prior to October PC meeting (or another date if NCC unavailable)

(b) OSPC Web site Minute 4(e) & 14(b)

MH-P E-mail website set up awaits new account details

* Website introduced by Cllr Clayton – Discussed and way forward agreed

(c) Oxfield Park (POS) Minute 4(f)

Draft Transfer received (discussed with Solicitor 1/9) - Awaits final site meeting > 4(g)

(d) N/CALC Training Minute 10(f)

Cllr training 24th September 7 – 9pm Hunsbury Hill Centre

* Cllr Tomkinson to attend

(e) Poor lighting Manorfields Road? Minute 12(e)

Was inspected by Chair & Vice Chair no additional PL justified > complainant to write if unhappy

(f) 7 Cosgrove Road Outstanding

Untidy site notice now expired – derelict? House (empty 10 + years) notice served planning application made (not yet registered) for PO for 4 properties (2 max) and refurbish existing > noted

(g) Oxfield Park POS / Chapmans Drive POS Outstanding

Draft Transfers are with Solicitors – letters read

- Oxfield Park is subject to final inspection to identify outstanding work (Officer / Cllr involvement to be agreed) and awaits transfer of commuted sums as agreed

* Cllr Pateman, Plummer, Clayton and Tomkinson to attend site visit if available

- Chapmans Drive transfer is imminent subject to final cut and transfer of commuted sums

5. Newsletter – draft for approval

Before producing example pages of draft and another publication, Cllr Plummer read a statement for inclusion in the minutes which is attached and copied to those not present

6. Parish Action Plan - Update

Deferred to next meeting

7. Public Speaking Time

Meeting closed for this item

8. District and County Councillor Reports

Neither present – no reports

9. Planning

(a) Applications Received

S/2008/1079/P Replace existing conservatory with single storey extension to rear. 65 Dickens Dr

* No objections

S/2008/1100/P Storage Unit, car wash bay and fencing (+ retrospective for accounts office window)
Autorama, Towcester Road

* Discussed – although plans also shows approved development. The following observations were raised on the latest – ‘What Environmental implications are there. What waste water treatment for the car wash is proposed (as it would be unacceptable direct to foul/storm sewer) and whether the car park has fuel interceptors to deal with fuel/engine oils and rain water. There should also be a condition that no water (contaminated or not) should be permitted to enter existing water courses’

S/2008/1167/P Side and rear two storey extensions, 1 Mounthill Ave

* No objections

(b) Permission Granted / Refused

Permit Three dwellings (outline) 38 Cosgrove Road (PC comments raised were conditions)

Permit Relax condition to allow garage to be used as office. 24 Oxfield Park Drive

Permit Single storey rear extension, new roof etc over existing and boot room. Furtho House

Permit Conversion of open barn to annex. Shrobb Lodge

(c) Enforcement / Appeals

Enforcement update 33 Mounthill Av (Retrospective application awaits registering)

(d) Press Notices

None

10. Correspondence (list at meeting)

*** (a) SNC Arboricultural Officer**

Tree Belt playing Field / Hall Close gardens > to agree advice on balancing the needs of stakeholders (History advised) > Action agreed

(b) NCC Head of Finance

NCCs ordering and invoice payment process > noted for file

(c) SN Forum

Further poster > nb + attendance form 25th September @ Syresham VH > Cllrs Plummer/Pateman

*** (d) NCC Head of Planning Policy**

Northamptonshire Minerals & Waste development Locations for Waste Development DPD:
Supplementary Preferred Options > noted for file

(e) Resident letter re allotments

Advice given and update on OSPC proposals – time scale remains a concern

*** (f) Northampton NHS Teaching Primary Care Trust**

Invitation to attend AGM & Presentation Mon 22nd Sept @ Kettering Conference Centre > NFA

(g) SNC Principal Housing Options Officer

Homeless Directory > for file and reference

(h) NCC Cllr Services Team Leader

Empowering Cllrs & Communities Scheme questionnaire > completed

(i) CarillionWSP

Managing Agent for Highways Agency Area 8 (Motorway/Trunk Roads) > change of name noted

(j) HM Revenue & Customs

Notification of changes from 7 September does not affect the clerk as taxed at source > for file

(k) SNC Animal Welfare Officer

Various Dog Control Orders under s55 Clean Neighbourhoods & Environment Act 2005 supported by SNC Cabinet > circulated for info / poster for nb

*** (l) NCALC**

Nominations, delegates and Resolutions to the AGM 15th October 2008 (Cllr Whittaker is prepared to continue as County Committee member) > proposed in his absence.

(m) Resident letter re hedge fronting Brookside Close

Weather (and hornets nest) had delayed cutting > this week

* Resident advised

*** (n) Deanshanger Day Centre**

Request for donation read (& No of OS residents attending) > next agenda (s137)

11. Finance

(a) The Council to approve budgetary controls to date (Attached to the Agenda)

* **RESOLVED** to approve

(b) To Approve Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£70.68
Business Call a/c:	£20,356.77
Earmarked Reserves:	£18,142.15 (includes MH income)
Available Capital =	£2,285.30 (Vat £1,308 claimed)

(c) Approved payment of outstanding accounts listed below

001509	Clerks Stipend:	£622.00
001510	HM Revenue & Customs:	£197.04 (Income Tax + NIC)
001511	Petty Cash:	£57.51
001512	Cleaner:	£85.00 (MH / RG litter pick)

001513	AH Contracts:	£65.61 (Dog Bins > Bloor Homes invoiced)
001514	NJ Blackwell:	£552.49 (Mowing)
001515	British Gas Business:	£13.49 (MH Gas)
001516	Kimbolton Fireworks:	£842.35 (OSPCharity paid £716.90)(Vat reclaim)
001517	BDO Stoy Hayward LLP:	£470.00 (Audit Fees)
001518	Northants CALC:	£29.00 (Cllr Training x 1)

(d) Completion of Audit 2007/8

Notice of Completion > nb. Auditors Notes discussed: i.e The Review of Effectiveness of Internal Audit which was approved by council at the May 2008 meeting after the Internal Audit report (NALC advice on Governance was not amended until July 2008) and is now reviewed annually. The level of Fidelity cover was again questioned despite the PCs previous statement (LGA72 s114) applying to spending proposals on the MH from ER during the year 2007/8). This is reviewed Annually or as soon as additional Commuted Sums + any Awards for All Grant are received
* Report Adopted

12. Street Lighting

(a) PL4 /5 Cosgrove Rd have been replaced as agreed > Invoice awaits

13. Highways

(a) Swing at the Willow Grove / Deanshanger Road tree had been replaced but had broken >
* Cllr Pateman agreed to carry out a Health & Safety Audit

(c) Mink issue raised at Min:7. Cllr Pateman advised that rumour was that banking rights had been retained by previous landowner? The clerk to confirm previous advice

(d) Outstanding flooding / subsidence issues previously reported had not been dealt with > NCC

(c) Oxfield Park Drive estate grass had still not been cut by Bloors since April and latterly by the PC contractors > further cut unanimously agreed

14. Councillor Questions and Items for Next Agenda

(a) 2009 AOM was agreed for 7th April

15. Date of Next Meeting

Tuesday 14th October 2008 commencing at 7.30pm after a Public Forum commencing at 7pm on the Towcester Road issues (unless advised otherwise)

With no other business the meeting closed at 8.55pm

