

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD ANNUAL PARISH COUNCIL MEETING Held on 11th May 2010 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mr I Baxter, Mr D MacDonald, Mr D Medadowcroft, Mr A Pateman, Mr P Philbrick, Mr G Rogers & Mrs P Stevenson
Also present were Mr D Everett (Clerk) and 40 members of the public

1. Election of Chairman & Vice Chairman

Chairman - Proposed by Cllr Stevenson seconded by Cllr Meadowcroft that Cllr Whitaker continue As Chairman carried unanimously
Vice Chairman - Proposed by Cllr Rogers seconded by Cllr Philbrick that Cllr Pateman continue as Vice Chair carried unanimously

2. Declaration of Acceptance

Declaration of Acceptance signed by Cllrs Whittaker and Pateman

3. Apologies for Absence

Cllrs Mr B Clayton (Late? on way from Bristol), Mr K Jelley (holiday), Mrs S Tomlinson (School PTA) & Mrs L Mobaraki (SNC)(extended absence advised)

4. Members Declaration of Interest (for items on the Agenda)

None

Minute 8 taken at this point

5. Election of Working Groups and Representatives

The following working parties and representatives were then agreed 2010/2011

Planning:	Full council following current practice
Finance:	Cllrs Whittaker, MacDonald, Stevenson & Tomlinson
General Purpose:	Cllrs Baxter, Pateman, Rogers & Meadowcroft
Scrutiny Committee:	Cllrs Clayton, Pateman, MacDonald & Whittaker
Transport Representative:	Cllr Rogers (with the clerk) (to include PT Time-tables)
Pocket Park:	The clerk
Parish Plan:	Cllr Pateman (and others as required)
OS Parish Charity:	Cllr MacDonald
Parish Path Warden:	Mrs B Bucknell
Whalley's Charity:	The clerk

RESOLVED That where appropriate and subject to agreed conditions, the clerk would continue to deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the Council (Delegated Powers listed to avoid dispute)

6. Adoption of Standing Orders, Financial Regulations & Risk Assessments for 2010/2011

RESOLVED That SO's as amended and Revised Code of Conduct, Finance and Risks Assessments previously adopted reviewed and amended and the new Internal Audit 'Terms of Reference' be formally adopted for 2010/2011 along with Internal Audit Requirements
* Copies of SOs, Code of Conduct, Complaints Procedure and adopted Financial Regulations and Risk Assessment had been previously copied to all members

7. To Sign and Approve Minutes of the Meeting dated 13th April 2010

Minutes of the meeting held 13th April 2010 were approved and signed as a correct record

Taken after Minute 4

8. Matters Arising from the Minutes (for information only)

(a) Allotments Minute 5 & AOM Minute 3

Deferred last meeting to AOM > no issues raised as fencing and water supply costs awaits
The clerk reported that the cost of providing water and fencing was prohibitive adding that car parking, access including Emergency and delivery to the site made it unsuitable.

The meeting was closed for discussion with an exchange of views – when reopened

The Chairman proposed seconded by Cllr Pateman. That a Resolution be made and **RESOLVED** that OSPC assure the meeting that the idea of allotments at Oxfield Park is prohibitive as advised and will not happen'

Voting was 7 for with 1 Abstention (Cllr MacDonald as the opposing view had not been put)

29 members of the public left the meeting

(b) Skate Board Ramp Minute 4(b)

Deferred to AOM (no issues) Cllr Clayton had spoken on the issue of 'Facebook' and media approach after its removal on safety grounds and advised members

* Issue of replacement deferred until grant aid decision received

(c) NCC You Choose' Campaign Minute 10(m)

Toolkit circulated for info / action? > Deferred as circulation not completed

(d) Additional Dog Bin Mounthill Ave Minute 10(m)

Dog Bin Mounthill Ave as agreed asap = supply and fit £60

(e) Trading Standards 'Cold Calling' areas.

Clerk clarify position and advice from Trading Standards/Police

* To note Police 'Door Stop Crime' no is 0345 2307702 > for file

9. Outstanding Activities (circulated with the Agenda)

Allotments > Dealt with at 8(a)

Highway Issues (Towcester Road)(Deanshanger Road & Passenham) > After NCC Attended AOM

* Action to be agreed next meeting

Note: It was agreed that as Outstanding Items formed part of the Minutes copies > website

10. To Sign and Approve Minutes of the AOM dated 20th April 2010

Minutes of the meeting held 20th April 2010 were approved and signed as a correct record

11. Matters Arising from the AOM

(a) District Councillor Minute 8

E-mail to Cllr Mobaraki re extended absence/no report for the second year copied to members > NR

12. Public Speaking Time

Meeting closed for this item

13. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

No reports

(b) Cllr Walker (NCC)

Reports circulated > no issues

14. Planning

(a) Applications Received

S/2010/0422/FUL Two storey rear extension 26 Willow Grove

* **OBJECTION** to the scale of the proposed development which would be contrary to policies G3 and EV1 of the SN Local Plan and policy 2 of the EM Regional Plan which seeks to guide such development. In this instance the proposal would constitute an un-neighbourly and undesirable, overbearing overdevelopment of the existing plot and due to the northerly aspect of the property, block out any morning sun to the neighbouring property. A single story maybe acceptable
OSPC to ask the Dist Cllr to request that if the officer is minded to approve that it go before the planning committee

(b) Decision notices

Permit – Wooden fence eastern boundary of the Dovecote, Passenham

Refused - Residential development of 31 dwellings (Outline) land east of The Meadows

(c) Enforcement / Appeals

None

15. Press Notices

Further re Skateboard Ramp? Deferred until latest publication by resident

16. Correspondence (list at meeting)

(a) SNC Environmental Services

Notice of date change Tuesday > Wednesday re Bin Collections > nb

(b) Marshalls Director of Sustainability

Advice re T&CP(GPD)(Amendment)(No.2)(England) Order 2008 and changes to permitted development rights of driveways > for file - circulated for info

(c) SNC Development Services Manager

Commencement of new pre-application service noted > for file

(d) Shoemiths (re Canalside) for David Wilson Homes

Proposed s38 Agreement (highway adoption) > advice given to contact OSPC Solicitors direct to avoid costs, as title shows land already in council ownership (CS at Arnold Thomson advised)

(e) Arnold Thomson (OSPC Solicitors)

Re proposed s38 Agreement, Cosgrove Road/Canalside (David Wilson Homes) advised > file

(f) NCC Pocket Parks

Summer sortie and workshop program > circulated

(g) NCC Communications & Marketing

Reminder of You Choose Campaign > See Min:8(c)

*** (h) Kirkby & Diamond – Principle Planner**

Support for PCs affected by development and responding to LDF plans > details for file - NFA

(i) SNC Chief Executive

Further on High-Speed Two (HS2) Exceptional Hardship Scheme > circulated for info only

*** (j) OS Primary Church / PCC**

Thanks for informative newsletter. Advice that Sundays no longer required until further notice.
Tentative request to use MH for regular Sunday services 9.45 – 12.30 + storage as Primary School
Due to congregation size and costs cease in June prior to any re-launch

* Affects current hire contact. The clerk to deal and invite OS Primary Church to next meeting

*** (k) SNC Licensing Technical Officer**

Renewal for a Street Trading Consent – Mobile Catering Trailer A422 Lay-by nr Wicken

(l) CPRE Northamptonshire

Outlook and Countryside Voice > circulated

Invitation to Supper Party Fri 9 July @ Little Houghton > circulated for info

CPRE/Carlsberg Sponsored Summer Ball Sat 26 June @ Whittlebury Hall > circulated for info

(m) SNVB SN+50 Steering Group Towcester

Make your voice heard forum 19th May > nb

(n) SNC Lead Officer Economic Development & Tourism

SN Economic Development Strategy 2010 – 2014 > copy circulated for info

(o) SNC Acting Returning Officer

Declaration of Result of Poll for MOP South Northamptonshire > nb

17. Finance

(a) The Council to approve Running Balance and budgetary controls (with Agenda)

* **RESOLVED** to approve amended balance and account transfers by unanimous decision

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£200.20
Business Call a/c:	£20,889.36
Earmarked Reserves:	£13,831.66 (includes MH income)
Available Capital =	£7.257.70

Proposed by Cllr Pateman seconded Cllr Whittaker - unanimously carried for approval

(c) The Payment of outstanding accounts listed below

001763	Clerks Stipend:	£637.26
001764	Petty Cash:	£76.19 (ISP/Norton fees)
001765	NWBS:	£206.00 (Pension contribution)
001766	HMRC:	£200.45 (I/Tax + Employer NIC)
001767	Cleaner:	£85.00 (MH / RG litter pick)
001768	AH Contractors:	£108.10 (Dog bins)
001769	K Peach:	£35.14 (Reset Rec/land drain cover)
001770	Aylesbury Mains:	£46.26 (PL24 Dickens Drive Repair)
001771	E.ON:	£86.59 (MH Energy)
001772	Canon (UK):	£179.53 (Equipment Hire)
001773	IT Support Line Ltd:	£15.00 (IT Home visit – Vista fault)
001774	NJ Blackwell:	£1,832.77 (Mowing + SBR Removal > Insurance claim)
001775	Spoilt	
001776	Mh-p:	£17.63 (Website fees)

18. Street Lighting

No reports

19. Highways

(a) Manorfields Road/Rivercrest re footpath and kerbstones

(b) The clerk asked members to advise on unmarked potholes

20. Councillor Questions and Items for Next Agenda

(a) To review Allotments - the way forward and reflect on how the misinformation! came about

(b) Accounts Year Ending 31st March 2010 > next meeting

21. Date of Next Meetings

Tuesday 8th June 2010 commencing at 7.30pm (Finance WP at 7pm re Budget Controls)

With no other business the meeting closed at 9.48pm

Old Stratford Parish Council
Outstanding Activities
May 2010

Date first Raised	Item	Parish Action	Action by Others
Hold / Ongoing	Parish Plan	Action deferred	To consider relevance after Quality Status
Ongoing	Allotments	<i>Proposal? > Oxfield Park – not suitable Revert to 100acre field / CEMEX</i>	PC Considered - Water, Enclosure costs unacceptable. Issue of Car parking and Emergency and other access makes site unsuitable.
Ongoing	Skate Board Ramp	<i>Grant Application for rebuild. Further supporting evidence sent</i>	WREN application made after change of boundary restrictions – decision May 2010
Ongoing	Drainage problems	<i>Cosgrove Road / London Road - river bridge all main issues – Ongoing</i>	Some maintenance carried out – watching brief on other issues seen as minor by NCC
Ongoing	Quality Council Status	<i>Compiling for submission May 2011</i>	Changes to accreditation requirements noted > deferred until after May 2011 PC election
Ongoing	Council Surgeries	<i>Cllr Pateman (OSPC) / Police / NW Social housing? (considered)</i>	Next meeting > tba along with subject
Ongoing	Highway Issues	<i>Deanshanger Road ‘No Entry’ / Speed issues Community Hall Playgroup Safety etc entrance to the village enhancement To include Passenham London Road HGV volume</i>	Safety scheme outlined > this financial year plans ready (awaits safety audit) Gateway signs added to Puffin Crossing Scheme (Reinstatement awaits). Passenham scheme awaits). Resiting 30/40mph signs imminent? NCC Customer liaison report at AOM - awaits
Hold	Passenham Notice board	<i>Finances agreed</i>	Type circulated for selection siting agreed Install asap delayed due to Heritage Q > hold
Ongoing (Reviewed)	Towcester Road Verges	<i>Review after Puffin Crossing Installation Report to be considered on action</i>	NCC (Verge repair?) or enforce DYL > after NCC meeting 8 Mar. Parking restrictions review also taking place >AOM. No issues NCC to decide action - awaits

